

## **Key Reports**

Report Type	Users	Frequency	Description		
Summary Reports					
Custom Summary Report	VPs Directors Managers	Quarterly Monthly Weekly	Customize the metrics you want to see at a high-level, broken down by vehicle or driver, and summarized at the group-level to show ROI or pinpoint areas that need further analysis.		
Distance Travelled Report	Managers	Daily	See mileage per state and per vehicle for state tax reporting, expense calculation or record validation.		
Exception Report	Managers	Weekly	Quickly summarize activities that violate your company's vehicle usage policies, including excessive idling, late starts, off-hours use and more.		
Fleet Summary Report	VPs Directors Managers	Quarterly Monthly Weekly	View a high-level summary of your fleet's activity over a period of time, detailing driver/vehicle behavior such as total engine time on, total driving and idling durations, and total distance driven.		
Return Trip Summary Report	Directors Managers	Monthly Weekly	Pinpoint inefficiencies with a summary of time spent by vehicles/drivers at locations visited multiple times during the selected time frame.		
Activity Reports					
Cost Analysis Report	Managers	Daily Weekly	Estimate your per vehicle/driver expenses based on the amount of time spent driving and on-site, wage cost, vehicle cost, and fuel cost.		
Daily Report	Supervisors	Daily	Get a complete travel history for your selected vehicle(s), including start and stop addresses, time spent at any stop, travel time, idling time, and mileage.		
Detailed Report	Supervisors	Daily	Dive into the complete details of a vehicle/driver's activity for the day to pinpoint vehicle location and status at any given time.		
Geofence Report	Managers Supervisors	Weekly Daily	Identify how much time your vehicles spend at specified locations, including entry and exit time, along with stop and idling durations.		
Proximity Report	Supervisors	Daily	See instances when your drivers/vehicles stopped in close proximity to each other to detect inefficient routing or investigate activity.		
Sensor Report	Supervisors	Daily	Understand productivity and monitor vehicle components with PTO sensors installed.		
Speeding Report	Managers Supervisors	Weekly Daily	See all the instances of drivers exceeding a speeding threshold that you define.		
User Activity Report	Managers	Monthly Weekly	Understand how users are utilizing the Reveal website and mobile app, including logins, report activity and alert activity.		
Vehicle Maintenance Report	Fleet	Monthly	Get a quick view of your current vehicle maintenance schedule, completed appointments or vehicle services that are due.		

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Driving Style Reports					
Driving Style Summary Report	Managers	Weekly	Compare the number of instances each driver/vehicle has of hard braking, quick starts and harsh cornering, and see a driver safety score.		
Harsh Driving Incidents Report	Supervisors	Daily	View the details of each instance of hard braking, quick start and harsh cornering that has been identified.		
Timecard Reports					
Daily Time Card Report	Manager Supervisor	Weekly Daily	Track your driver's daily activity based on how your company defines a work day.		
Weekly Timesheet Report	Manager	Weekly	Review daily start and end times, adjustments, and total regular and overtime hours worked for each driver.		
Payroll Summary Report	Manager	Monthly Bi-weekly	View simplified payroll information at the highest level with daily hours worked, and regular and overtime hours totals for the week.		
Driver Logs (For customers with Logbook)					
Driver Log Report	Supervisors	Daily	Get a print out of your drivers' daily logs for your records, including a graph and status breakdown.		
HOS Violations Report	Supervisors	Daily	Quickly view when and what HOS violations have occurred within your fleet.		
ELD Transmission report	Managers Supervisors	Daily	ELD Transmission report compiles all of the ELD events, as mandated by the FMCSA, for a specific time frame. Send a copy of your report to the FMCSA Server.		
Vehicle Inspections Report	Supervisors	Daily	See the date, time, result and remarks of every vehicle inspection completed for vehicles using Logbook.		
Fuel Reports (For customers with Fuel Card Integration)					
Fuel Efficiency Report	Managers Supervisors	Weekly	Compare the calculated fuel efficiency to the estimated fuel efficiency for your selected vehicle(s).		
Carbon Footprint Report	Managers	Monthly	See calculated emissions and fuel efficiency for your fleet based on miles driven and fuel purchases.		
Fuel Purchased Report	Managers Supervisors	Monthly Weekly	View the details of each fuel purchase made, including location, gallons and cost of purchase, time/travel since last purchase, and calculated MPG/KPL.		
Lost Fuel Report	Managers Supervisors	Weekly	Identify any suspicious fuel purchases by comparing the location of fuel purchases against the location of your selected vehicle(s) and the amount of fuel purchased versus vehicle tank capacity.		
Work Order Integration Reports (For customers with WFM Integration)					
Work Order Summary Report	VPs Directors Managers	Monthly Weekly	Get a high-level summary of the work order history for your fleet, including actual time spent on work orders, reported time spent on work orders and number of work orders.		
Work Order Variance Report	Supervisors	Daily	Quickly spot discrepancies between time reported on work orders and actual time spent at a location.		
Daily Report with Work Orders	Supervisors	Daily	Add work orders to our classic Daily Report to see where work orders fit into your driver's daily activity.		

